



Support to planning, programming and coordination related to EU and other financial assistance including Sector Operational Programmes and Negotiating Chapter 22

ADVERTISEMENT

The Project is looking for a Junior Non-Key expert for Monitoring and Evaluation

Project Title: Support to planning, programming, and coordination related to EU and other financial assistance including Sectoral Operational Programmes and Negotiating Chapter 22

Contract no: IPA III 2023 445-025

The overall objective of the project: To assist the Montenegrin administration to effectively manage EU integration and pre-accession assistance in order to speed up preparations for EU membership.

Purpose of the project: To support the planning, development and operationalisation of the strategic and operational framework for pre-accession/accession assistance and the development of a pipeline of mature actions eligible for funding under the conditions of IPA III and of other development partners.

Main tasks: The Junior Non-Key Monitoring and Evaluation Expert will work closely with the Senior Non-Key Monitoring and Evaluation Expert, the Team Leader and Project Key Expert 2, other relevant Senior and Junior Experts and the Beneficiary, in order to accomplish the tasks and deliverables listed in the following table:

Task	Expected deliverables:
<i>Coordinating the logistical support to the organisation of IPA Monitoring Committees and Sectoral Monitoring Committees, provided by the Project's backstopping.</i>	<ul style="list-style-type: none">Evidence of logistical support provided to support Monitoring Committee meetings.
<i>Support the Beneficiaries with the preparation of monitoring reports.</i>	<ul style="list-style-type: none">Support to preparation of presentations and reports for the IPA Monitoring Committee. Support to preparation of the Annual Implementation Report. Various Monitoring Reports reviewed.
<i>Support the Beneficiary monitoring function including by providing assistance with monitoring visits.</i>	<ul style="list-style-type: none">Contributing to organisation and participating in monitoring visits done by NIPAC office, including support to drafting relevant reports.

Note: For more information, please see the Project's Terms of Reference

Number of required experts: One (1) Junior Non-Key Expert

Period of assignment: November 2023 to April 2024 (6 months)



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Place of assignment: Podgorica, Montenegro

Working language: English

Requirements for the position

<p><u>Qualifications and skills:</u></p> <ul style="list-style-type: none">• Bachelor's Degree (University Degree awarded on completion of min. three (3) years of study);• Proficiency in written and spoken English;
<p><u>General Professional Experience:</u></p> <ul style="list-style-type: none">• Minimum five (5) years of general professional experience;
<p><u>Specific Professional Experience:</u></p> <ul style="list-style-type: none">• Minimum three (3) years of specific professional experience in the relevant field: Implementation of EU funded projects and programmes.

Additional requirements:

The selected expert is not a Civil Servant or other personnel of the public administration of an IPA beneficiary country.

The deadline for application is:

20 October 2023, 17:00h CET

Only short-listed applicants will be contacted.

Please submit the application: CV (EU format), relevant diplomas and employment certificates by e-mail to: vanja.grabovica@weglobal.org

All applications will be considered strictly confidential.

For more information, please contact: vanja.grabovica@weglobal.org